



# School of Information Technology

## Thesis Proposal Extension Request Form

**Instruction:**

PhD students should complete their thesis proposal exam by the end of their third year.  
Students may request up to two (2) terms of extension for their proposal.

- The first extension (for 1 term) request must be approved by the ADGS or School Director.
- The second extension (for a 2nd term) request must be approved by the graduate committee. A clear justification must be provided by the student for this extension request.

**Student**

Name:

\_\_\_\_\_

ID:

\_\_\_\_\_

Signature:

\_\_\_\_\_

Date:

\_\_\_\_\_

**1st Extension Request**

**2nd Extension Request**

**Student**

Reason for the extension:

**Supervisor**

Name: \_\_\_\_\_

I approve this request.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Approval Authority**

Name: \_\_\_\_\_

Associate Director (default authority)

Director (if one of supervisor is the Associate Director)

The Graduate Committee

I approve this request

Signature: \_\_\_\_\_

Date : \_\_\_\_\_